

MPD 1800.1

BASELINE

EFFECTIVE DATE: November 13, 2000

EXPIRATION DATE: November 13, 2005

MARSHALL POLICY DIRECTIVE

AD01

MSFC SMOKING POLICY

CHECK THE MASTER LIST at
<http://starbase.msfc.nasa.gov/directives/directives.htm>
VERIFY THAT THIS IS THE CORRECT VERSION BEFORE USE

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DOCUMENT HISTORY LOG

Status (Baseline/ Revision/ Canceled)	Document Revision	Effective Date	Description
Baseline		11/13/00	

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1. PURPOSE

This Marshall Policy Directive (MPD) states the existing smoking policy for Marshall Space Flight Center (MSFC) and emphasizes the need for Smoking Cessation Programs available to Federal employees.

2. APPLICABILITY

This Directive is applicable to all MSFC civil service employees and contractors working at MSFC.

3. AUTHORITY

Executive Order 13058, "Protecting Federal Employees and the Public From Exposure to Tobacco Smoke in the Federal Workplace"

4. APPLICABLE DOCUMENTS

None

5. REFERENCES

None

6. DEFINITIONS

None

7. POLICY

The Environmental Protection Agency (EPA) studies regarding "passive" smoke have determined that environmental tobacco smoke is a Group A carcinogen, an agent known to cause cancer in humans. In recognition of MSFC's responsibility to provide a work environment that is as safe and healthy as possible for its workers and visitors, the following smoking policy is in effect:

a. Smoking is prohibited in all MSFC-owned and leased buildings (both local and remote sites).

b. Smoking is prohibited in all taxicabs, Government-owned vehicles, administrative aircraft, outside any building/work area where there is an inherent risk of fire or explosion, within 100 feet of any flight hardware, and in front of air intake ducts (including passive air intake areas). Smoking shall be permitted in other outside locales unless specifically prohibited.

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c. Employees desiring to smoke will be permitted to go outside MSFC buildings to smoke except where there is an inherent risk of fire or explosion or in front of air intake ducts. However, absences from the worksite for this purpose should be kept to a minimum and work assignments take priority over such absences. Reasonable protection from the weather will be provided for smokers.

d. To assist employees who would like to quit smoking, the MSFC medical personnel offer free smoking cessation classes for MSFC employees.

8. RESPONSIBILITIES

a. The MSFC Area Manager will review questionable locales that are inconsistent with the prohibitions discussed above. Following evaluation, the Area Manager will establish these areas as No Smoking, if appropriate. Area Managers will utilize safety or health professionals as needed in determining the locale's status. Building Managers will assist Area Managers when appropriate.

b. MSFC supervisors are responsible for ensuring this policy is followed in their respective organizations.

c. Smokers are requested to be considerate of nonsmokers and visitors by not congregating directly in front of the access to MSFC buildings. Congregating smokers can make the entrance to and exit from a building difficult and can be an irritant to individuals who are allergic to smoke. It is also suggested that individuals with severe allergies avoid using building entrances that provide maximum weather protection to smokers.

9. RECORDS

None

10. MEASUREMENT

None

11. CANCELLATION

None

Original Signed by
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